

**MINUTES OF THE ANNUAL GENERAL MEETING OF BLACKTOWN HIGH ALLUMNI
ASSOCIATION INC. INC 9892430 ABN 75 052 382 430**

**HELD AT THE OFFICES OF BEHRENS ROWLEY, CHARTERED ACCOUNTANTS,
NORWEST BUSINESS PARK**

SATURDAY 11 DECEMBER 2010

Meeting opened at 2.17 pm

PRESENT :

Chris Bryett (Chair), Susan Batho, Bob Wynne, Mike Miller, Barry Calvert, Sue Gurling, Ian Bere.

APOLOGIES:

Charlie Behrens, Jan Wynne, Graham Blackman, Steven McCafferty, Lawrie Renshall, Jeanette Swayn, Graeme Holden, Colin Fletcher.

Moved apologies accepted – Moved Barry Calvert, seconded Bob Wynne – carried.

1. MINUTES OF LAST ANNUAL OR SPECIAL GENERAL MEETING:

Minutes of the last Special General Meeting held 20 June 2010 were adopted without amendment.

Moved that minutes be received and adopted - moved Mike Miller, seconded Bob Wynne – carried.

2. COMMITTEE REPORT:

Chris Bryett presented the Committee Report (attached Annexure A).

Moved that Committee Report be received and adopted - moved Sue Gurling, seconded Susan Batho – carried.

3. ELECTION OF OFFICE BEARERS OF THE ASSOCIATION AND ORDINARY MEMBERS OF THE COMMITTEE:

Chris Bryett vacated the Chair and asked Susan Batho (Vice President) to Chair the meeting whilst the election of President was completed. Susan Batho accepted the Chair.

The position of President was declared vacant and nominations were called. Sue Gurling (amongst others) nominated Chris Bryett. Chris accepted the nomination. There being no other nominations, Chris was declared elected to the position of President unopposed.

Chris Bryett resumed the chair.

Nominations were called for the position of Vice President (BGHS). Mike Miller nominated Susan Batho. Susan accepted the nomination. There being no other nominations, Susan was declared elected to the position of Vice President (BGHS) unopposed.

Nominations were called for the position of Vice President (BBHS). Bob Wynne nominated Graham Blackman. Graham had indicated to Chris Bryett prior to the meeting that he was willing to accept nomination. There being no other nominations, Graham was declared elected to the position of Vice President (BBHS) unopposed.

Nominations were called for the position of Treasurer. Sue Gurling nominated Charles Behrens. Charles had indicated to Chris Bryett prior to the meeting that he was willing to accept nomination. There being no other nominations, Charles was declared elected to the position of Treasurer unopposed.

Nominations were called for the position of Secretary. Mike Miller nominated Sue Gurling. After some discussion, Sue accepted the nomination. There being no other nominations, Sue was declared elected to the position of Secretary unopposed.

Nominations were called for the position of Ordinary Committee Member (BBHS).

- Bob Wynne nominated Barry Calvert. Barry accepted the nomination.
- Barry Calvert nominated Mike Miller. Mike accepted the nomination.
- Mike Miller nominated Bob Wynne. Bob accepted the nomination.

There being no further nominations, Bob, Barry and Mike were declared elected to the position of Ordinary Committee Members (BBHS) unopposed.

Nominations were called for the position of Ordinary Committee Member (BGHS). There being no nominations, the three positions were declared vacant and may be filled as casual vacancies.

4. TREASURER'S REPORT:

A report including Statement of income and expenditure and Statement of Assets was submitted by Treasurer Charles Behrens. See Annexure B.

Moved that Treasurer's Report be received and adopted - moved Susan Batho, seconded Sue Gurling – carried.

5. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN:

The President outlined the proposed changes to the rules of the Association (attached Annexure C) including:

- Deletion of Rule 14 'Constitution and Membership' (1) and insertion of a new statement to clarify the definition of 'Ordinary Members' of the committee
- Deletion of rule 22 (6), (7) & (8) and insertion of a new statement to include ability of the Committee and subcommittees to pass resolutions by majority and by email.

Moved that motion be accepted Sue Gurling and seconded Barry Calvert – carried.

6. GENERAL BUSINESS :

6.1 Date of future Annual General Meetings

AGM must be held in second half of calendar year. Proposed:

'that in future years, the AGM be held on 3rd Saturday of August or such other date as may be approved by the Committee.'

Moved Sue Gurling and seconded Mike Miller – carried.

This would place the 2011 AGM on Saturday 20 August unless altered by the Committee.

6.2 Notice of future Annual General Meetings

Rules currently require 10 day's notice but don't specify mechanism by which notice will be given. Sue Gurling proposed:

'that notice be given via electronic means and press and that posted notice to individuals not be required.'

Motion moved:

'that notice of future AGMs and Extra Ordinary General Meetings be provided by email, website, Facebook, local press and such other means as approved by the Committee. The motion was discussed then put to the meeting.

Moved Sue Gurling and seconded Mike Miller – carried.

Noted that the Application form should be modified to enable members to nominate their preferred channel for notification of meetings.

Noted that Proxy form and Committee Nomination form should be posted on our website for future reference.

6.3 Submission of Committee nominations in writing

Sue Gurling asked whether the current rule requiring written submission of Committee nominations 7 days prior to the AGM was of value. Discussion ensued. The meeting decided to retain the current rule unchanged.

6.4 2011 Planning meeting

Sue Gurling, Susan Batho and Mike Miller asked that a planning meeting be held to set dates and plan logistics for key activities for 2011. It was agreed that a meeting be held on 15 January at 2.00 pm at the Offices of Behrens Rowley, Chartered Accountants, Norwest Business Park (contingent upon availability of venue). All Alumni members and former students of BHS will be invited via email and website and will be asked to RSVP. Should numbers exceed the capacity of the chosen venue, a new venue will be arranged and notified.

6.5 Sports Lab Opening

Planning of an event focused on the opening of the Sports Lab was discussed. It is proposed to conduct this event on Saturday 26 March 2011. Sue Gurling will contact schools to confirm suitability of date. If OK, we will work towards having project finished and event planned for that date.

6.6 Web Master

The possibility of a Web Master position being created was discussed. However, limitations of software license would seem prohibitive. It was decided that Chris Bryett would continue to maintain the website as part of his role as President.

6.7 Newsletter

Next newsletter will be produced following the planning meeting in January.

6.8 Thanks

Those present thanked Charles Behrens for access to his offices to hold this meeting.

Meeting closed at 3.28 pm

Annexure A

COMMITTEE REPORT



BLACKTOWN HIGH ALUMNI ASSOCIATION INC
INC9892430

PO Box 413 Winston Hills NSW 2153

COMMITTEE REPORT

11 December 2010

When the schools decided to have a 50th Birthday Celebration many former students were unaware of the events that would follow.

Many former students (Mates) put in motion a giant hunt for former classmates. On the morning of 5 September 2009 many mates assembled on the quadrangle for the first time in 40 or more years.

The memories of days at school came flooding back with stories retold. 384 former students and partners reassembled for dinner at the RSL. In all a great day was had by all.

From this event and a general feeling of not wanting to wait another 40 years to see each other the BBHS class of 1970 decided to create the Blacktown High Alumni Association Inc with the aim of keeping in touch, helping members and the schools. The Association was incorporated on 20 November 2009.

A Committee was formally elected at our extra ordinary general meeting on 31 January 2010. My thanks go to those early members and our committee without their help there would be no Association. Special thanks go to Graham Blackman and Sue Gurling who have helped me in my role immeasurably and also to Charlie Behrens our Treasurer for his work and making his boardroom available for meetings.

In June 2010 we obtained our Deductible Gift Recipient Status which allowed us to not only operate our general and non-tax deduction donation account but also to open a School Building Fund account where donations are tax deductible.

We have received a number of generous donations both before and after receiving our DGR status which have assisted with set up costs and funding the gym/sports laboratory at BBHS.

Members will be aware that this ambitious project of the sports lab for BBHS is now fully funded but delayed due to an onsite injury to the handyman working on the gym and a fire. The lab should be up and running early in 2011. My thanks to all those who have donated to achieve this end.

Early in the year our website was launched and has improved with large amounts of information being uploaded and reasonably regular updates posted. It is a central feature of our contact with former students. The website can now be Googled and so can be found by former students enquiring about the schools. We have had 3855 hits since launch. We have posted a lot of photos from many years at BGHS and BBHS and the photo gallery grows.

BBHS has placed a link on its site linking to ours. We have links to both schools on our site.

We have recently been receiving requests about the location of former students and have included a new page on our website for this purpose as well as a dedicated page to Alumni event photos which will build as time goes on.

We have also launched and maintained a Facebook page and have 110 friends including former students and teachers. This site has allowed us to post larger school photos which became the go in the 80s or 90s. This exposure was considered important due in part to its appeal to younger former students.

Our first event was a BBQ at Prospect Reservoir which was a success in that we were able to attract former students from many years and increase our membership base. Photos of that event are on our website and

Facebook. This allowed us to reach out to over 3000 former students via the Friends Reunited site which resulted in hundreds of hits on our website and thereby increased our exposure to former students.

We held our second event at the Blacktown Workers Club which attracted the usual suspects and many new faces from both BBHS and BGHS with some from the BBHS 1964 year not having met each other for about 46 years. I believe participants get a lot out of these events.

We are now represented at both BGHS and BBHS graduations and presentation nights. Graham Blackman spoke at this year's BBHS graduation emphasizing the feelings the boys would feel as they left the school for the last time. Sue Gurling attended the BGHS graduation.

It's pleasing to see that both schools are recognizing the Association and can see the benefits that can be obtained from an association with us. No doubt this will blossom into the future. I thank both principals for their involvement with the Association.

We encouraged leaving students from the schools to sign up with the Association free of joining fee and first year membership fee. This offer resulted in an amazing number of applications from BGHS being over 60 applications.

At our general meeting we have been refining our rules so that we can make life easier for Committee members to do their work by email.

Again today we are further refining the rules.

I thank members for their support of your association and I especially thank Committee members for their voluntary work for the Association.

We have put out a number of Newsletters providing members and other former students who want to stay in touch with ongoing information. We have now approximately 250 former students able to be contacted by email.

Looking to the future we look forward to continuing to make contact with former students and helping to be in contact with their mates, helping our members network both for social and mentoring purpose and to working closely with the schools on projects that improve the educational experience of current and future students of the schools.

Lastly and very importantly I thank those members who have attended this AGM today for their time and Charlie Behrens for the use of his boardroom.

Yours sincerely

Chris Bryett
President.

Annexure B

TREASURER'S REPORT

Blacktown High Alumni Association	
<i>PO Box 413</i>	
<i>Winston Hills NSW 2153</i>	
Income & Expenditure Statement	
December 2009 through June 2010	
Income	
Member Subscriptions	\$760.00
Donations Received	\$6,631.00
Interest Income	\$3.99
Total Income	\$7,394.99
Expenses	
Set Up Costs	\$426.72
Total Expenses	\$426.72
Net Surplus	\$6,968.27

Blacktown High Alumni Association

*PO Box 413
Winston Hills NSW 2153*

Balance Sheet

As of June 2010

Assets

St George Bank - General Acc	\$1,385.72
St George Bank - Donations Acc	\$431.35
St George Bank - Building Fund	\$5,151.20

Total Assets	\$6,968.27
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Net Assets	\$6,968.27
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Accumulated Funds	\$6,968.27
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Annexure C

Motions of which notice has been given

(a) To delete rule 14(1) and insert in lieu thereof:

14 Constitution and membership

(1) Subject in the case of the first members of the Committee to section 21 of the Act, the Committee is to consist of:

- (a) the office-bearers of the Association, and
- (b) 6 ordinary members,

each of whom is to be elected at the annual general meeting of the Association under rule 15 three being a former student of Blacktown Boys High School and three being a former student of Blacktown Girls High School, in the alternative, any may be a former student of the earlier combination of the two schools.

(b) To delete rule 22(6), (7) & (8) and insert in lieu thereof:

- (6) A Committee or sub-committee of the Association may pass a resolution without a Committee or sub-committee meeting being held if the majority of the Committee or sub-committee members entitled to vote on the resolution sign a document or send an email containing a statement that they are in favour of the resolution set out in the document.
- (7) Separate copies of a document may be used for signing by Committee or sub-committee members or sending by email for the purpose of voting on a resolution under clause (6) if the wording of the resolution and statement is identical in each copy.
- (8) A resolution of the Committee or sub-committee under clause (6) is passed when the last Committee or sub-committee member, constituting a majority signs or sends his or her email in favour of the resolution.